



29th September 2011

Dear Smallwood Resident:

I am pleased to announce that **Barrett and Stokely Management LLC** has been hired to manage **Smallwood Plaza**. Barrett and Stokely is an Indianapolis based company that has owned and managed multi-family real estate for over 36 years.

I am excited to announce that Lauren LeTrello, NALP, will be new to the new Community Manager. Whitney Kincaid will be the Assistant Community Manager. We are also, pleased to announce that Denise Haggard will continue to oversee Smallwood Plaza and other Barrett & Stokely assets in the capacity of Regional Manager.

Please note that rental and other payments are due and payable on or before the 1st day of each month and checks should be made payable to **Smallwood Plaza**, as always your checks can be dropped off, mailed to **Smallwood Plaza**, 455 N College Avenue, Bloomington, IN 47404, or put in the after-hours drop slot.

The site office contact phone numbers remain the same,

Phone: 812.331.8500 Fax: 812.331.8501

However, the new e-mail address for the office will be:

Home@SmallwoodApts.com

Or

Manager@SmallwoodApts.com

All privileges and obligations identified in your Lease Agreement remain in full force and effect. Your refundable security deposit(s) if any have been credited to the new owner to hold on your behalf. Please feel free to contact the office if you should have any questions.

Thank you,

A handwritten signature in blue ink, appearing to read 'Mary Jane Trujillo', is written over the typed name and title.

Mary Jane Trujillo, CPM®
Vice President
Business Development & Management

cc: file