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**If you are disputing your security deposit refund statement:**

\* The Property Manager, must receive this dispute **IN WRITING, FROM THE RESIDENT**, via U.S. mail or by dropping the dispute off at the front office, within 30 days of receiving the statement.

\* Disputes from third parties who are not on the lease agreement or **email disputes will not be accepted.**

\* The property manager will personally reply to these disputes within **30 days** of receipt.

\* Any requests for copies of invoices, ledgers, or other information in the files needs to be in the form of a dispute or request to the property manager. She will return this information to you with her reply to the disputes.

\* Please make sure to include a permanent address on the dispute to which you would like to receive the reply back.

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**Mail Disputes to:  
Smallwood Plaza  
455 N. College Ave.  
Bloomington, IN 47404  
Attention: Community Manager**

**Security Deposit Refund Statement Dispute**